



## CALIFORNIA EMERGENCY MANAGEMENT AGENCY

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### GRANT MANAGEMENT MEMORANDUM 2009-21

**Date:** December 29, 2009

**To:** To Eligible Subgrantees and Interested Parties

**From:** Grants Management Division

**RE:** Fiscal Year (FY) 2010 Nonprofit Security Grant Program Investment Justification Workshops

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The California Emergency Management Agency (CalEMA) is pleased to announce a series of Investment Justification Workshops covering proper Investment Justification preparation for the FY 2010 Urban Areas Security Initiative (UASI) Nonprofit Security Grant Program (NSGP).

### **Investment Justification Workshop Dates and Locations**

**Thursday, January 7, 2010**

Marin County Civic Center  
3501 Civic Center Drive, Room #266 (Hall of Justice)  
San Rafael, CA 94903  
10:00am-12:00pm

(415) 499-6584

**Tuesday, January 12, 2010**

Glendale Police Department  
Community Room  
131 N. Isabel Street  
Glendale, CA 91206  
10:30pm – 12:30pm

(818) 548-3989

**Thursday, January 14, 2010**

Serra Mesa Library  
9005 Aero Drive  
San Diego, CA 92123  
1:00pm-3:00pm

(858) 573-1396

**\*To RSVP for one of the workshops please accept an email invitation for one of the dates listed above. If you do not receive an email invitation for a workshop please contact one of your program representatives to RSVP.**

## **Workshop Agenda**

The workshops will be conducted for approximately two hours and will include a presentation as well as a question and answer session. Attendees will learn how to successfully complete and submit an Investment Justification for the FY 2010 NSGP. This will include:

- How to effectively construct an Investment Justification
- How to submit the Investment Justification
- What is new to the UASI NSGP in FY 2010
- How to avoid common mistakes
- Subgrantees responsibilities

For further information please contact your Program Representatives: Mr. Peter Town at [Peter.Town@ohs.ca.gov](mailto:Peter.Town@ohs.ca.gov) (916) 322-1503 or Rakesh Sharma at Mr. [Rakesh.Sharma@ohs.ca.gov](mailto:Rakesh.Sharma@ohs.ca.gov) (916) 322-2737.

**On the day of each workshop please contact the Infrastructure and Protection Grants Unit Manager Ms. Renee Mota-Jackson at (916) 261-4542 or [renee.jackson@ohs.ca.gov](mailto:renee.jackson@ohs.ca.gov) for any questions.**

Sincerely,

A handwritten signature in cursive script that reads "Renee A. Mota Jackson".

Renee A. Mota-Jackson  
California Emergency Management Agency  
Homeland Security Grants  
Infrastructure and Protection Grants Units  
Staff Services Manager